

Record of officer decision

Decision title:	Officer decision to refurbish metal bins
Date of decision:	9 January 2019
Decision maker:	Assistant Director for Regulation, Environment and Waste
Authority for delegated decision:	<p>Operational decision under directorate scheme of delegation as outlined in Section 7 of the constitution. Para 3.7.5.</p> <p>An operational decision involves the day to day management of the council. They are usually incidental to a function being exercised by the council. Such decisions are taken by the chief executive, in accordance with the scheme of delegation and any financial or contracting requirements specified in the finance or contracts procedure rules and will be classed as operational so long as:</p> <ul style="list-style-type: none"> • Is within an approved budget • Is not in conflict with the council's policies, strategies or relevant service plans • Does not amend existing or raise new policy issues
Ward:	Countywide
Consultation:	No consultation was carried out.
Decision made:	Purchase of services from UK Container Maintenance (UKCM) to collect a load of metal containers, fully refurbish them, including washing the inside, return them to depot location and off load into specified location at a cost of £4165.
Reasons for decision:	<ul style="list-style-type: none"> • Budget is provided within the Environment & Waste budget under Trade Waste and Purchase of Stock. There is sufficient money in this budget to make this purchase. • There is no conflict with any council policy, strategy or service plan. • This decision does not amend existing or raise new policy issues. • The bins are metal and in need of refurbishment to allow them to be put back into use. • Refurbishment costs are under half the price of purchasing new metal bins. • In accordance with the council's procurement guidance for a low value service, best value has been established by comparing UKCM prices against a national Framework Agreement which consists of 4 suppliers who provide a refurbishment service. UKCM price was the lowest. • Additional research was carried out which identified only UKCM will wash the inside of the containers as part of the refurbishment which is necessary to make the bins acceptable for use by commercial businesses.
Highlight any associated risks/finance/legal/equality considerations:	No associated risks identified.
Details of any alternative options considered and rejected:	<p>Undertake a mini-competition under the national framework agreement – this option was rejected as UKCM have already demonstrated the lowest price.</p> <p>Do nothing is not an option as the bins need to be put back into useable service for new commercial waste customers.</p>
Details of any declarations of interest made:	No declarations of interest.

Signed Date: 9th January 2019